

AFS01: International Student Application Form

This confidential International Student Application Form asks for personal information about you. The main purpose for collecting this information is for administrative, regulatory and/or research purposes and to ensure our course is suitable for your needs. All staff at Allied institute are required by law to protect the information provided on this Application Form. More information about privacy is included in the notice at the end of this form.

Application for Enrolment					
Which course(s) would you like to enrol into? If applying as a "package", please tick all courses.	Health	cation and Care on and Care			
Preferred start date If applying as a "package", please select start date of first course	and we will assign yo	January May September February June October March July November April August December t all courses have intakes available every month. Please select the month of your preferred commenign you to the closest available intake. Current intakes with dates are available on our online applicatement using to submit applications. The form can be found-HERE			
Have you ever studied with All	<u>l</u> li <mark>ed Institute</mark> befor	e?		Yes 🗌	 No
Do you wish to apply for Cred If YES, certified copies of trans provided with this form, along Do you wish to apply for Reco	cripts from previo with a Credit Trai	nsfer Form.	ust be	Maybe -	No I'd like more information No
If you indicate YES, you will be	_	_		Maybe -	I'd like more information
Personal Details 1. Enter your full name*					
Surname:					
Given names:					
	a USI on your behalf, y	ou must write your name	e, including any mi	ddle names, exactly	names. If you do not yet have a USI and as written in the identity document you form.
2. Enter your birth date (de	d/mm/yyyy)				
3. Gender (Tick ONE box of	nly) 🔲 M	ale Female	Other		
4. Enter your contact deta	ils				
Home phone:			Wo	ork phone:	
Mobile:					
Email address:					



Per	sonal Details	
5.	reside for training, work or other purposes b property addressing' or 'numbering' system	where you usually reside rather than any temporary address at which you refore returning to your home. If you are from a rural area use the address from your state's or territory's 'rural as your residential street address. Building/property name is the official place name or common usage name for an g, Aboriginal community, homestead, building complex, agricultural property, park or unbounded address site.
	Building/ property name	
	Flat/unit details:	Street or Lot Number (e.g. 205 or Lot 118):
	Street name:	
	Suburb, locality or town:	State/territory:
	Postcode:	Country:
6.	What is your postal address? (if a	lifferent from above)
	Building/ property name:	
	Flat/unit details:	Street or Lot Number (e.g. 205 or Lot 118):
	Street name:	
	Suburb, locality or town:	State/Territory:
	Postcode:	Country:
Pas	sport and Visa Details	
7.	Passport Number	8. Expiry Date
9.	Country of Passport	
	• • • • • • • • • • • • • • • • • • • •	y holding (if currently holding a visa) education provider, please provide a copy of your current student visa and all eCoEs that
	*Student Visa, Subclass	Work and Travel Visa
	Visitor Visa Working Holiday Visa	Other, please specify
Vis	a Expiry Date:	



11. What type of visa will you apply to	study a	t the I	nstitute	?				
Student Visa	☐ Work and Tr				avel Visa			
☐ Visitor Visa	☐ Visitor Visa							
Working Holiday Visa					pecify			
Language and cultural diversity								
12. In which country were you born?				Australia Other, please spe	ecify:			
13. Do you speak a language other than If more than one language, indicate the one tha	_			☐ No, English only ☐ Yes, other, please	☐ No, English only ☐ Yes, other, please specify:			
14. English language proficiency test re				Test name:				
(IELTS (Academic)/TOEFL PB/TOEFL IBT/CAE/PTE)				Overall test score:				
Disability								
15. Do you consider yourself to have a condition?	disabili	ity, imp	oairmer	nt or long-term	Yes No - go to	questioi	า 17	
16. If you indicated the presence of a d	isabilit	y, impa	airment	or long-term cond	ition, please select the a	area(s)	in the	
following list:		5 . 1.00.			6			
You may indicate more than one area) Please ref	er to the l		suppleme	ent at the back of this form	for an explanation of the follow Intellectual	ing disab	ilities.	
Hearing/deaf Learning [_	icai tal Illne)CC] Intellectual] Acquired brain impairn	nent		
l <u> </u>								
✓ Vision ✓ Medical Condition ✓ Other								
17. What is your highest COMPLETED If you are currently enrolled in secondary educa				•	highest school level you have ac	tually com	npleted a	nd not
the level you are currently undertaking. For example					_			
Year 12 or equivalent Year 11 or equivalent Year 10 or equivalent								
Year 9 or equivalent Year 8 or below Never attended school								
Please specify the year completed of your highest completed school level								
18. Are you still enrolled in secondary or senior secondary education?								
Previous qualifications achieved								
·		4.4			indicate halou Overtica 20			
19. Have you SUCCESSFULLY complet listed in question 20?	ed any	of the	qualiti		indicate below Question 20 Go to Question 21			
 20. If yes, please tick one of these Price level. A - Qualification has been comp E - Qualification has been comp I - Qualification has been compl 	leted ir leted ov	n Austra verseas	alia and red	cognised formally in A	Australia by AEI-NOOSR	able qu	alifica	tion
Qualification	Α	E	I			Α	E	I
Certificate I or Certificate II				Advanced Diploma/	Associate Degree			
Certificate III				Bachelor Degree				
Certificate IV				Graduate Certificate,	/Graduate Diploma			
Diploma				Masters Degree or h	nigher			



Employment	
21. Of the following categories, which BEST describes your cu	
For casual, seasonal, contract and shift work, use the current number of hours worked time employed (less than 35 hours per week).	per week to determine whether tull time (35 hours or more per week) or part-
☐ Full-time employee ☐ Part-time employee	Self-employed - not employing others
Self-employed - employing others	vorker in a Unemployed - seeking full-time work
☐ Unemployed - seeking part-time ☐ Not employed - not work	seeking employment
22. If you are employed which of the following categories bes	t describe your occupation? (Tick one box only)
☐ Managers ☐ Professionals	☐ Technicians and Trade Workers
Community and Personal Services Clerical and Administ	
Machinery Operators and Drivers Labourers	Other
23. Which best describes the industry of your employment? (ick one box only)
Agriculture, Forestry and Fishing Mining	☐ Manufacturing
Electricity, Gas, Water and Waste Construction	☐ Wholesale Trade
Retail Trade Transport, Postal ar	
☐ Info Media and Telecommunications ☐ Financial and Insura ☐ Scientific and Technical ☐ Administrative and	
☐ Scientific and Technical ☐ Administrative and ☐ Public Administration and Safety ☐ Education and Train	· ' ' =
Other (please specify)	Tredition and Social
Study reason	
24. Of the following categories, select the one which BEST descourse/traineeship/apprenticeship? (Tick one box only)	scribes your main reason for undertaking this
☐ To get a job ☐ I	t was a requirement of my job
☐ To develop my existing business ☐ I	wanted extra skills for my job
☐ To start my own business ☐ T	o get into another course of study
☐ To try for a different career ☐ F	or personal interest or self-development
	Other reasons
Unique Student Identifier (USI)	
25. Enter your unique student identifier (if you already have or	ne)
26. If you do not have a USI, would you like Allied Institute to apply for a USI on your behalf?	Yes - please refer to the Annexure section
ilisulule to apply for a OSI on your behalf?	∐ No
Accommodation/ Airport Transfer and Overseas Student Healt	Cover (OSHC)
	reover (osne)
27. Do you wish Allied Institute to arrange your accommodation?	│
28. Do you wish to be met at the airport and transferred to yo	_ _
accommodation?	Maybe - I'd like more information
29. Do you wish for Allied Institute to apply for your OSHC with Allianz (www.allianz.com.au)	SHC Yes, I would like Allied Institute to arrange my
*Note: To apply for student visa, all students must have OSHC.	SHC SHC No, I or my agent will arrange my OSHC



Financial Details			
30. Do you know	the living expenses in Australia?		Yes No Maybe - I'd like more information
31. Who is respo studying in A	nsible for your study and living expo ustralia?	enses while	Self Funded Bank Loan Sponsored (To be paid by immediate family) Other, please specify
Next of kin/emerg	ency contact		
	son named is aware that they have bee		nergency during your participation in training. Please as emergency contacts and agree to their details being
Name:		Relationship	to you:
Address:			
Home phone:		Work:	
Mobile:		Email:	
Education Amount	Santant Dataila		
Education Agent C	ontact Details		
Company name:			
Contact person:			
Phone:		Email:	
Pre-Training R	eview		
Current Study We need to know wh	ether you are currently enrolled with anothe	er provider, beca	ause it can impact on the process of enrolment with us.
	firmation of Enrolment (CoE), either any other Australian education pro		Yes No
Digital Skills These questions help management system.	us to be sure that you're ready to study a co	ourse which incl	ludes resources and assessment distributed through out learning
Do you, or will you to class with you?	, have a laptop computer which you	can bring	Yes No
Do you, or will you you are studying?	, have an internet connection at hor	ne while	☐ Yes ☐ No
How comfortable a browsing the inter simple Word docu	are you with basic computer tasks su net, filling out forms online, and cre nents?	ich as ating	I can't do these things, so I'm not at all comfortable I can do these things, but I'm not comfortable with them I can do these things and I am comfortable with them I can do these things well, so I am very comfortable with them I can do these things without thinking about them and I consider myself an expert



Physical Abilities These questions help us to be sure that you're ready to study a course which may environment training.	ay include practical components such as roleplays or simulated
Are you physically able to stand on your feet for several hours	Yes
at a time?	□ No
Are you comfortable doing activities which require you to	☐ Yes
move around a space and interact with people?	□ No
Experience These questions help us to be sure that you're enrolling in a course which is suit	table for somebody with your level of existing skills.
Have you ever studied a course which is focused on the same	☐ Yes
things as the course you have applied for? For example, if you have applied for a management course have you ever studied management before?	□ No
Do you have any experience working in the health	None at all
industry?	A little, not much
	Some experience
	Quite a lot of experience
	A large amount of experience
Would you like to apply for credit transfer on the basis of study which you have completed before? If you don't	Yes
understand this question, answer "no" here. You will have the opportunity to discuss this directly with our team during your	☐ No
induction	
Would you like to apply for recognition of prior learning on	☐ Yes
the basis of your work experience? If you don't understand this question, answer "no" here. You will have the opportunity to discuss this directly with our team during your induction	□ No
Application Checklist	
Provide a copy of the following documents with your application (you will need	ed to bring the originals to your orientation day for verification):
Please tick those that you are providing.	
Completed all sections of this application form	
Proof of English Language Proficiency	
Certified copy of your passport	
Copy of your visa (if you are currently in Australia or have a valid o	ne)
Certified copies of your highest qualification (overseas and in Austi	ralia)
Any other documents to support your application	
If applying for a USI additional copies of support documents as ou	tlined in the USI section of the application.
A release letter from your current education provider, current and	future COEs from current provider (if applicable and
applying for transfer of providers)	



PRIVACY NOTICE

Why we collect your personal information

As a registered training organisation (RTO), we collect your personal information so we can process and manage your enrolment in a vocational education and training (VET) course with us. If the personal information is not collected, you will not be able to enrol as a student with Allied Institute.

How we use your personal information

We use your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO.

How we disclose your personal information

We are required by law (under the National Vocational Education and Training Regulator Act 2011 (Cth) (NVETR Act)) to disclose the personal information we collect about you to the National VET Data Collection kept by the National Centre for Vocational Education Research Ltd (NCVER). The NCVER is responsible for collecting, managing, analysing and communicating research and statistics about the Australian VET sector.

We are also authorised by law (under the NVETR Act) to disclose your personal information to the relevant state or territory training authority.

How the NCVER and other bodies handle your personal information

The NCVER will collect, hold, use and disclose your personal information in accordance with the law, including the Privacy Act 1988 (Cth) (Privacy Act) and the NVETR Act. Your personal information may be used and disclosed by NCVER for purposes that include populating authenticated VET transcripts; administration of VET; facilitation of statistics and research relating to education, including surveys and data linkage; and understanding the VET market.

The NCVER is authorised to disclose information to the Australian Government Department of Education, Skills and Employment (DESE), Commonwealth authorities, State and Territory authorities (other than registered training organisations) that deal with matters relating to VET and VET regulators for the purposes of those bodies, including to enable:

- administration of VET, including program administration, regulation, monitoring and evaluation
- facilitation of statistics and research relating to education, including surveys and data linkage
- understanding how the VET market operates, for policy, workforce planning and consumer information.

The NCVER may also disclose personal information to persons engaged by NCVER to conduct research on NCVER's behalf.

The NCVER does not intend to disclose your personal information to any overseas recipients.

For more information about how the NCVER will handle your personal information please refer to the NCVER's Privacy Policy at www.ncver.edu.au/privacy.

If you would like to seek access to or correct your information, in the first instance, please contact your RTO using the contact details listed below.

DESE is authorised by law, including the Privacy Act and the NVETR Act, to collect, use and disclose your personal information to fulfil specified functions and activities. For more information about how the DESE will handle your personal information, please refer to the DESE VET Privacy Notice at https://www.dese.gov.au/national-vet-data/vet-privacy-notice.

Surveys

You may receive a student survey which may be run by a government department or an NCVER employee, agent, third-party contractor or another authorised agency. Please note you may opt out of the survey at the time of being contacted.

Contact information

At any time, you may contact Allied Institute to:

- request access to your personal information
- correct your personal information
- make a complaint about how your personal information has been handled
- ask a question about this Privacy Notice



You may contact Allied Institute via email: info@allied.edu.au or Phone (Mobile) (+61) 466 454 939. Please refer to Allied Institute's Privacy Policy for more details: https://allied.edu.au/forms-and-policies/

Student Declaration and Consent please tick all					
I declare that the information I have provided to the best of my knowledge is true and correct.					
I consent to the collection, ι	ise and disclosure of my personal information in accordance	ce with the	Privacy Notice above.		
Student Signature:		Date:			
Student Name:					

DISABILITY SUPPLEMENT

If you indicated the presence of a disability, impairment or long-term condition, please select the area(s) in the following list: Disability in this context does not include short-term disabling health conditions such as a fractured leg, influenza, or corrected physical conditions such as impaired vision managed by wearing glasses or lenses.

Hearing/dea

Hearing impairment is used to refer to a person who has an acquired mild, moderate, severe or profound hearing loss after learning to speak, communicates orally and maximises residual hearing with the assistance of amplification. A person who is deaf has a severe or profound hearing loss from, at, or near birth and mainly relies upon vision to communicate, whether through lip reading, gestures, cued speech, finger spelling and/or sign language.

Physical

A physical disability affects the mobility or dexterity of a person and may include a total or partial loss of a part of the body. A physical disability may have existed since birth or may be the result of an accident, illness, or injury suffered later in life; for example, amputation, arthritis, cerebral palsy, multiple sclerosis, muscular dystrophy, paraplegia, quadriplegia or post-polio syndrome.

Intellectual

In general, the term 'intellectual disability' is used to refer to low general intellectual functioning and difficulties in adaptive behaviour, both of which conditions were manifested before the person reached the age of 18. It may result from infection before or after birth, trauma during birth, or illness.

Learning

Version 2.0 – Updated on May 2024

A general term that refers to a heterogeneous group of disorders manifested by significant difficulties in the acquisition and use of listening, speaking, reading, writing, reasoning, or mathematical abilities. These disorders are intrinsic to the individual, presumed to be due to central nervous system dysfunction, and may occur across the life span. Problems in self-regulatory behaviours, social perception, and social interaction may exist with learning disabilities but do not by themselves constitute a learning disability.

Mental illne

Mental illness refers to a cluster of psychological and physiological symptoms that cause a person suffering or distress and which represent a departure from a person's usual pattern and level of functioning.

Acquired brain impairment

Acquired brain impairment is injury to the brain that results in deterioration in cognitive, physical, emotional or independent functioning. Acquired brain impairment can occur as a result of trauma, hypoxia, infection, tumour, accidents, violence, substance abuse, degenerative neurological diseases or stroke. These impairments may be either temporary or permanent and cause partial or total disability or psychosocial maladjustment.

Vision

This covers a partial loss of sight causing difficulties in seeing, up to and including blindness. This may be present from birth or acquired as a result of disease, illness or injury.

Medical condition

Medical condition is a temporary or permanent condition that may be hereditary, genetically acquired or of unknown origin. The condition may not be obvious or readily identifiable, yet may be mildly or severely debilitating and result in fluctuating levels of wellness and sickness, and/or periods of hospitalisation; for example, HIV/AIDS, cancer, chronic fatigue syndrome, Crohn's disease, cystic fibrosis, asthma or diabetes.

Other

A disability, impairment or long-term condition which is not suitably described by one or several disability types in combination. Autism spectrum disorders are reported under this category.



Annexure: Unique Student Identifier (USI) Details

Unique Student Identifier Information Sheet

From 1 January 2015, you will need to obtain a USI in order for Allied Institute to issue you a qualification or statement of attainment. If you do not already hold a USI, you can: obtain one at www.usi.gov.au; or request that we obtain one on your behalf.

If you request that Allied Institute obtain a USI on your behalf;

You must provide us with all the requested information. If the information requested is not provided, or is inaccurate, it may affect our ability to obtain a USI on your behalf. The personal information that Allied Institute must provide to the Student Identifiers Registrar to obtain a USI is:

- your name;
- your date of birth;
- your city or town of birth;
- your country of birth;
- your gender; and
- your contact details

Allied Institute will securely destroy personal information which we collect from you solely for the purpose of applying for a USI on your behalf as soon as practicable after the USI application has been made or the information is no longer needed for that purpose, unless we are required by or under any law to retain it.

Personal Information and Privacy

The personal information that we collect from you and provide to the Student Identifiers Registrar is protected by the Privacy Act 1988. The collection, use and disclosure of your USI is protected by the *Student Identifiers Act 2014*.

Please refer to the Student Identifiers Registrar's Privacy Policy (www.usi.gov.au/Pages/privacypolicy.aspx), which contains information about how you may access and seek correction of the personal information held about you and how you may make a complaint about a breach of privacy by the Registrar in connection with the USI and how such complaints will be dealt with.

You may also make a complaint to the Information Commissioner about an interference with privacy pursuant to the Privacy Act 1988, which includes the following:

- misuse or interference of or unauthorised collection, use, access, modification or disclosure of USIs; and
- a failure by us to destroy personal information collected by you only for the purpose of applying for a USI on your behalf.

Additional information required to generate a USI

Name: (including first or given middle name(s) and surr family name as they app an identification docum	name or lear in					
Date of Birth: (as it appears, if shown, chosen document of ide						
City or Town of Bir	th:					
Country of Birth:						
Gender:						
		Phone:				
Contact Details:	Contact Details:					
contact Details.		Mailing				
		Address:	Address:			
Please tick the pre	ethod of co	ontact:				
Phone		Email			Post	
Please provide one corresponding box		rm of ID fr	om the li	st below	and tick the	
Drivers Licence				Birth Certificate (Australian)		
Medicare Card				Certificate of Registration by Descent		
Australian Passport				Citizer	nship Certificate	
Visa (with Non-Australian Passport)				ImmiC	Card	

Privacy Declaration

I agree that: I have been provided with the Allied Institute USI Information Sheet; and understand and consent that the personal information I have provided in connection with an application for a USI:

- is collected by the Student Identifiers Registrar for the purposes of:
 - applying for, verifying and giving a USI;
 - 1.2. resolving problems with a USI; and
 - 1.3. creating authenticated vocational education and training (VET) transcripts;
- may be disclosed to:
 - 2.1. Commonwealth and State/Territory government departments and agencies and statutory bodies performing functions relating to VET for:
 - the purposes of administering and auditing VET, VET providers and VET programs;
 - 2.1.2. education related policy and research purposes; and
 - 2.1.3. to assist in determining eligibility for training subsidies;
 - $2.2. \qquad \hbox{VET Regulators to enable them to perform their VET regulatory functions;} \\$
 - 2.3. VET Admission Bodies for the purposes of administering VET and VET programs;
 - 2.4. current and former Registered Training Organisations to enable them to deliver VET courses to the individual, meet their reporting obligations under the VET standards and government contracts and assist in determining eligibility for training subsidies;
 - schools for the purposes of delivering VET courses to the individual and reporting on these courses;
 - the National Centre for Vocational Education Research for the purpose of creating authenticated VET transcripts, resolving problems with USIs and for the collection, preparation and auditing of national VET statistics;
 - researchers for education and training related research purposes; any other
 person or agency that may be authorised or required by law to access the
 information;
 - any entity contractually engaged by the Student Identifiers Registrar to assist in the performance of his or her functions in the administration of the USI system; and
- will not otherwise be disclosed without their consent unless authorised or required by or under law.

Signature:	
Date:	