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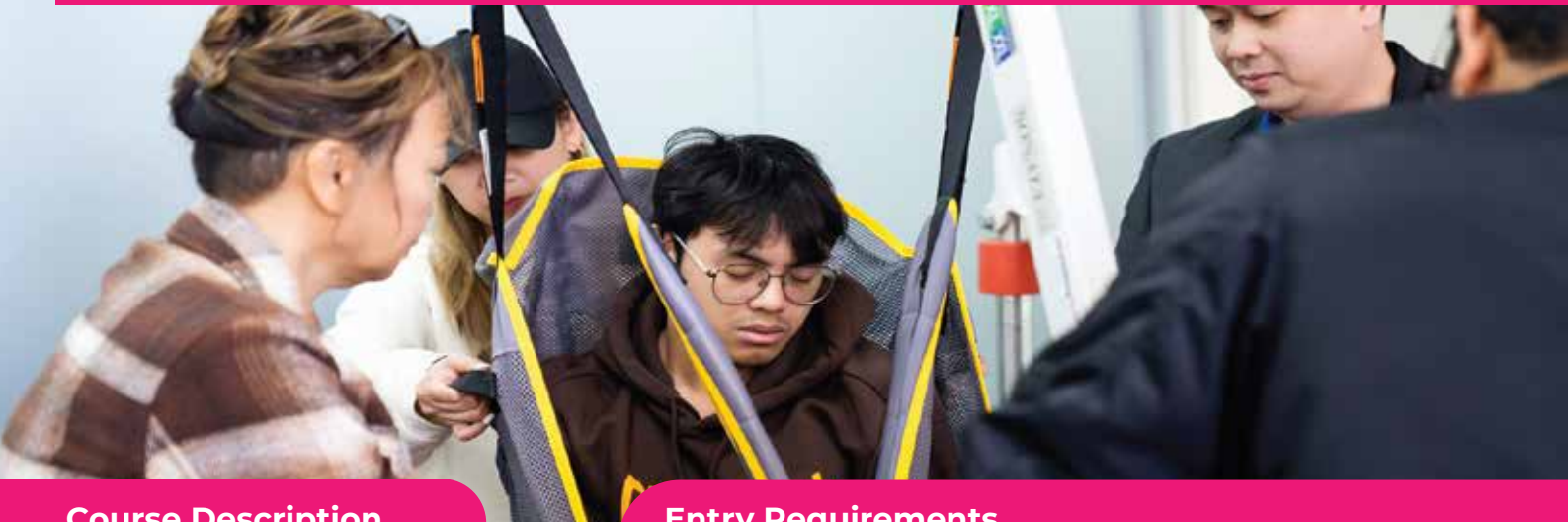
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ALLIED INSTITUTE

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Pace Business College Pty Ltd T/A Allied Institute

AI001-Course Description-28May24

CHC33021 Certificate III in Individual Support

Cricos Code: 112427H **Delivery Mode:** Classroom based - Face to Face - 20 hours per week

Duration: 52 weeks inclusive of term break and public holiday   Intake Date: Monthly

Course Description

This qualification reflects the role of individuals in the community, home or residential care setting who work under supervision and delegation as a part of a multi-disciplinary team, following an individualised plan to provide person-centred support to people who may require support due to ageing, disability or some other reason.

To achieve this qualification, the candidate must have completed at least **120 hours of work placement** as detailed in the Assessment Requirements of the units of competency.

Qualifications Pathway

Students who complete this course may wish to continue their education into:

- CHC43015 Certificate IV in Ageing Support

- Other Diploma qualifications in community service.

Entry Requirements

- Learners must be a minimum age of 18 years or above at the time of course commencement.

- To enter this qualification, applicants should have successfully completed an Australian Year 10 (or an international secondary school year which is equivalent to Australian Year 10) with satisfactory results.

- For international students:
  Applicants must provide evidence of completion of the International English Language Testing system (IELTS Test), either Academic (A) or General (G) band 6 overall, or its equivalent completed within 2 years from the application date.

  Note: Refer to our website for more information on English requirement

- Applicants will need to have physical attributes suitable for working in the health industry.
  Note: A National Police check will be completed prior to attending practical placement.

- Additionally, all applicants are required to:
  Complete Pre-Training Review
  Some students may be required to complete an LLN assessment

- Note: Some assessment tasks are completed using a computer and internet, and it is essential for the student to possess basic computer skills.

RPL and Credit Transfer
Refer to our website for information on Recognition of Prior Learning (RPL) and Credit Transfer (CT).

CHC33021 Certificate III in Individual Support

Units of competency

CORE UNITS

Unit Code	Unit Title
CHCCCS031#	Provide individualised support
CHCCCS040#	Support independence and wellbeing
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
CHCCCS038#	Facilitate the empowerment of people receiving support
CHCLEG001	Work legally and ethically
CHCCCS041	Recognise healthy body systems
HLTWHS002	Follow safe work practices for direct client care
HLTINF006#	Apply basic principles and practices of infection prevention and control

ELECTIVE UNITS - Ageing specialisation

Unit Code	Unit Title
CHCAGE013	Work effectively in aged care
CHCAGE011#	Provide support to people living with dementia
CHCPAL003	Deliver care services using a palliative approach

ELECTIVE UNITS - Other

Unit Code	Unit Title
CHCCCS036	Support relationships with carer and family
CHCDIS011#	Contribute to ongoing skills development using a strengths-based approach
CHCAGE007#	Recognise and report risk of falls

Unit includes Mandatory Work placement component that will be conducted in scheduled work placement hours at the end of each term

CHC43015 Certificate IV in Ageing Support

Cricos Code: 112428G   **Delivery Mode:** Classroom based - Face to Face - 20 hours per week

📅 Intake Date: Monthly   🕐 Duration: 52 weeks inclusive of term break and public holiday

Course Description

This qualification reflects the role of support workers who complete specialised tasks and functions in aged services; either in residential, home or community-based environments. Workers may be required to demonstrate leadership and have limited responsibility for the organisation and the quantity and quality of outputs of others within limited parameters.

To achieve this qualification, the candidate must have completed at least **120 hours of work** as detailed in the Assessment Requirements of the units of competency.

Qualifications Pathway

Students who complete this course may wish to continue their education into:

- CHC52021 Diploma of Community Services

- Other community services qualifications.

Entry Requirements

- Learners must be a minimum age of 18 years or above at the time of course commencement.

- To enter this qualification, applicants should have successfully completed an Australian Year 11 (or an international secondary school year which is equivalent to Australian Year 11) with satisfactory results.

- For international students:
  Applicants must provide evidence of completion of the International English Language Testing system (IELTS Test), either Academic (A) or General (G) band 6 overall, or its equivalent completed within 2 years from the application date.

  Note: Refer to our website for more information on English requirement

- Applicants will need to have physical attributes suitable for working in the health industry.
  Note: A National Police check will be completed prior to attending practical placement.

- Additionally, all applicants are required to:
  Complete Pre-Training Review
  Some students may be required to complete an LLN assessment

- Note: Some assessment tasks are completed using a computer and internet, and it is essential for the student to possess basic computer skills.

RPL and Credit Transfer
Refer to our website for information on Recognition of Prior Learning (RPL) and Credit Transfer (CT).

CHC43015 Certificate IV in Ageing Support

Units of competency

CORE UNITS

Unit Code	Unit Title
CHCADV001	Facilitate the interests and rights of clients
CHCAGE001	Facilitate the empowerment of older people
CHCAGE003*	Coordinate services for older people
CHCAGE004*	Implement interventions with older people at risk
CHCAGE005*	Provide support to people living with dementia
CHCCCS006	Facilitate individual service planning and delivery
CHCCCS011*	Meet personal support needs
CHCCCS023*	Support independence and wellbeing
CHCCCS025	Support relationships with carers and families
CHCDIV001	Work with diverse people
CHCLEG003	Manage legal and ethical compliance
CHCPAL001	Deliver care services using a palliative approach
CHCPRP001	Develop and maintain networks and collaborative partnerships
HLTAAP001	Recognise healthy body systems
HLTWHS002	Follow safe work practices for direct client care

ELECTIVE UNITS

Unit Code	Unit Title
CHCAGE002*	Implement falls prevention strategies
CHCCCS017	Provide loss and grief support
CHCCCS019	Recognise and respond to crisis situations

*Unit includes mandatory work placement component and will be covered in scheduled work placement hours at the end of each term.

To find out more detailed information about the course visit our website www.allied.edu.au

CHC52021 Diploma of Community Services

Cricos Code: 112429F   **Delivery Mode:** Classroom based - Face to Face - 20 hours per week

📅 Intake Date: Monthly   🕐 Duration: 104 weeks inclusive of term break and public holiday

Course Description

This qualification reflects the role of community services workers involved in the delivery, management and coordination of person-centred services to individuals, groups, and communities.
At this level, workers have specialised skills in community services and work autonomously within their scope of practice under broad directions from senior management.

To achieve this qualification, the candidate must have completed at least **200 hours of work** as detailed in the Assessment Requirements of units of competency.

Qualifications Pathway

Students who complete this course may wish to continue their education into:

- Advanced Diploma or Bachelors

- Other community services qualifications.

Entry Requirements

- Learners must be a minimum age of 18 years or above at the time of course commencement.

- To enter this qualification, applicants should have successfully completed an Australian Year 12 (or an international secondary school year which is equivalent to Australian Year 12) with satisfactory results.

- For international students:
  Applicants must provide evidence of completion of the International English Language Testing system (IELTS Test), either Academic (A) or General (G) band 6 overall, or its equivalent completed within 2 years from the application date.

  Note: Refer to our website for more information on English requirement

- Applicants will need to have physical attributes suitable for working in the health industry.
  Note: A National Police check will be completed prior to attending practical placement.

- Additionally, all applicants are required to:
  Complete Pre-Training Review
  Some students may be required to complete an LLN assessment

- Note: Some assessment tasks are completed using a computer and internet, and it is essential for the student to possess basic computer skills.

RPL and Credit Transfer
Refer to our website for information on Recognition of Prior Learning (RPL) and Credit Transfer (CT).

To find out more detailed information about the course visit our website www.allied.edu.au

CHC52021 Diploma of Community Services

Units of competency

CORE UNITS

Unit Code	Unit Title
CHCLEG003	Manage legal and ethical compliance
CHCDFV001	Recognise and respond appropriately to domestic and family violence
HLTWHS003*	Maintain work health and safety
CHCCCS007*	Develop and implement service programs
CHCCSM013*	Facilitate and review case management
CHCCCS019*	Recognise and respond to crisis situations
CHCDIV001*	Work with diverse people
CHCCCS004*	Assess coexisting needs
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCDEV005*	Analyse impacts of sociological factors on clients in community work and services
CHCPRP003*	Reflect on and improve own professional practice
CHCMGT005*	Facilitate workplace debriefing and support processes

ELECTIVE UNITS

Unit Code	Unit Title
CHCCOM003*	Develop workplace communication strategies
CHCDIV003	Manage and promote diversity
CHCCCS020	Respond effectively to behaviours of concern
HCCCS003	Increase the safety of individuals at risk of suicide
CHCCDE027	Implement community development strategies
CHCCSL001*	Establish and confirm the counselling relationship
CHCDEV004*	Confirm developmental status
CHCFAM003	Support people to improve relationships

*Unit includes mandatory work placement component and will be covered in scheduled work placement hours at the end of each term.

CHC30121 Certificate III in Early Childhood Education and Care

Cricos Code: 115115M   **Delivery Mode:** Classroom based - Face to Face - 20 hours per week

📅 Intake Date: Monthly   🕐 Duration: 52 weeks inclusive of term break and public holiday

Course Description

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. They support children's wellbeing, and development in the context of an approved learning framework.
They may work independently or under the guidance of others, though in some contexts that guidance may not be on-site.

Early childhood educators work in long day care centres, family day care, pre-schools or kindergartens.

To achieve this qualification, the individual must have completed a total of at least **160 hours of work in a regulated children's education and care service in Australia** as detailed in the Assessment Requirements of units of competency.

Qualifications Pathway

Students who complete this course may wish to continue their education into:

- Advanced Diploma or Bachelors

- Other community services qualifications.

Entry Requirements

- Learners must be a minimum age of 18 years or above at the time of course commencement.

- To enter this qualification, applicants should have successfully completed an Australian Year 10 (or an international secondary school year which is equivalent to Australian Year 10) with satisfactory results.

- For international students:
Applicants must provide evidence of completion of the International English Language Testing system (IELTS Test), either Academic (A) or General (G) band 6 overall, or its equivalent completed within 2 years from the application date.

  Note: Refer to our website for more information on English requirement

- Applicants will need to have physical attributes suitable for working in the health industry.
Note: A National Police check will be completed prior to attending practical placement.

- Additionally, all applicants are required to:
Complete Pre-Training Review
Some students may be required to complete an LLN assessment

- Note: Some assessment tasks are completed using a computer and internet, and it is essential for the student to possess basic computer skills.

RPL and Credit Transfer
Refer to our website for information on Recognition of Prior Learning (RPL) and Credit Transfer (CT).

Units of competency

CORE UNITS

Unit Code	Unit Title
CHCECE030*	Support inclusion and diversity
CHCECE031*	Support children's health, safety and wellbeing
CHCECE032*	Nurture babies and toddlers
CHCECE033*	Develop positive and respectful relationships with children
CHCECE034*	Use an approved learning framework to guide practice
CHCECE035*	Support the holistic learning and development of children
CHCECE036*	Provide experiences to support children's play and learning
CHCECE037*	Support children to connect with the natural environment
CHCECE038*	Observe children to inform practice
CHCECE054*	Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures
CHCECE055	Meet legal and ethical obligations in children's education and care
CHCECE056*	Work effectively in children's education and care
CHCPRT001*	Identify and respond to children and young people at risk
HLTAID012	Provide First Aid in an education and care setting
HLTWHS001	Participate in workplace health and safety

*Unit includes mandatory work placement component and will be covered in scheduled work placement hours at the end of each term.

ELECTIVE UNITS

Unit Code	Unit Title
HCDIV001	Work with diverse people
CHCECE039	Comply with family day care administration requirements

To find out more detailed information about the course visit our website www.allied.edu.au

CHC50121 Diploma of Early Childhood Education and Care

Cricos Code: 115116K   **Delivery Mode:** Classroom based - Face to Face - 20 hours per week

📅 Intake Date: Monthly   🕐 Duration: 52 weeks inclusive of term break and public holiday

Course Description

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. Educators at this level are responsible for designing and implementing curriculum that meets the requirements of an approved learning framework and for maintaining compliance in other areas of service operations.

To achieve this qualification, the individual must have completed a total of **least 280 hours of work in a regulated children's education and care service in Australia** as detailed in the Assessment Requirements of units of competency.

Qualifications Pathway

Students who complete this course may wish to continue their education into:

- Bachelors

- Other education services qualifications.

Entry Requirements

- Learners must be a minimum age of 18 years or above at the time of course commencement.

- To enter this qualification, applicants should have successfully completed an Australian Year 12 (or an international secondary school year which is equivalent to Australian Year 12) with satisfactory results.

- For international students:
  Applicants must provide evidence of completion of the International English Language Testing system (IELTS Test), either Academic (A) or General (G) band 6 overall, or its equivalent completed within 2 years from the application date.

  Note: Refer to our website for more information on English requirement

- Applicants will need to have physical attributes suitable for working in the health industry.
  Note: A National Police check will be completed prior to attending practical placement.

- Additionally, all applicants are required to:
  Complete Pre-Training Review
  Some students may be required to complete an LLN assessment

- Note: Some assessment tasks are completed using a computer and internet, and it is essential for the student to possess basic computer skills.

RPL and Credit Transfer
Refer to our website for information on Recognition of Prior Learning (RPL) and Credit Transfer (CT).

To find out more detailed information about the course visit our website
www.allied.edu.au

CHC50121 Diploma of Early Childhood Education and Care

Units of competency

CORE UNITS

Unit Code	Unit Title
BSBTWK502	Manage team effectiveness
CHCECE041*	Maintain a safe and healthy environment for children
CHCECE042*	Foster holistic early childhood learning, development and well being
CHCECE043	Nurture creativity in children
CHCECE044	Facilitate compliance in a children's education and care service
CHCECE045	Foster positive and respectful interactions and behaviour in children
CHCECE046	Implement strategies for the inclusion of all children
CHCECE047*	Analyse information to inform children's learning
CHCECE048	Plan and implement children's education and care curriculum
CHCECE049	Embed environmental responsibility in service operations
CHCECE050	Work in partnership with children's families
CHCPRP003	Reflect on and improve own professional practice

*Unit includes mandatory work placement component and will be covered in scheduled work placement hours at the end of each term.

ELECTIVE UNITS

Unit Code	Unit Title
CHCECE053	Respond to grievances and complaints about the service
CHCMGT003	Lead the work team
BSBOPS502	Manage business operational plans

To find out more detailed information about the course visit our website
www.allied.edu.au